



Rio Blanco County Permit Application

For Major Events this application must be submitted (30) Days in advance.

APPLICATION FOR USAGE OF THE RIO BLANCO COUNTY COLUMBINE PARK

Event Sponsor	
Please check appropriate box.	
<input type="checkbox"/> Non-profit / Community Organization	
<input type="checkbox"/> For-profit Organization or Business	

Type of Event	
Please check appropriate box.	
<input type="checkbox"/> Event (Public Function)	<input type="checkbox"/> Commercial Video/Filming/Photography
<input type="checkbox"/> Special Occasion (Private/Invitation Only)	<input type="checkbox"/> Assembly (1st Amendment)
<input type="checkbox"/> Admission Based Event (Excludes: Runs, Walks Athletic Tournaments)	<input type="checkbox"/> Other

Event Information	
Event Name:	
Purpose of Event:	Estimated # if daily event attendees
Sales or Service of Alcohol?	<input type="checkbox"/> Yes
Set-up Date(s)	Time(s)
Event Date(s)	Time(s)
Breakdown Dates(s)	Time(s)

Event Features
Event feature may NOT be permitted for certain times and dates



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Amplified Sound	
Includes :PA Systems, Speakers, Amplifiers - Please see Rangely Town Municipal Codes	
Electricity	Dates(s) Times(s)
Food and Beverage	For Sales Yes No For distribution Yes No
Stages	
Tents/Canopies	
Vendors/Booths	
Money collection on site	
Merchandise sales on site	
Give away items on site	
Other event notes:	

Contact Information		
Permit holder Name must match the "insured" on the insurance certificate (if required)		
Permit Holder will be (Check one box)		
Organization/Agency	Individual	
Event Sponsor Organization/Agency		
Profit	Non-profit	
Street Address	Apt/Unit/Suite	
City	State	Zip
Email Address	Phone	Cell
Day of Event Contacts		



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Please list at least a minimum of two Day of Event contacts		
Name	Email	Cell:
Name	Email	Cell
Name	Email	Cell
Complete this section only if the Permit Holder is an Individual		
Name:		
Street Address		Apt/Unit/Suite:

EVENT SPONSOR ORGANIZATION/INDIVIDUAL _____

MAILING ADDRESS

PHONE NUMBER

EVENT DAY PHONE NUMBER

NAME OF CONTACT PERSON

NAME OF EVENT

PURPOSE OF EVENT

DATE(S) OF EVENT

TIME OF EVENT (include setup and tear down time) _____ am/pm to

_____ am/pm

APPROXIMATE NUMBER OF PEOPLE EXPECTED TO ATTEND

DESCRIPTION OF ANY EQUIPMENT THAT MAY BE ERECTED ON SITE. (TABLES, TENTS, TRAILERS, PODIUM, ETC.).



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PLEASE SUBMIT THIS APPLICATION AND SITE PLAN BY EMAIL OR MAIL TO:

Rio Blanco County Maintenance Department

PO Box 599

Meeker, CO 81641

PHONE: (970) 878-9560

EMAIL: maintenance@rbc.us

RULES FOR USE OF COLUMBINE PARK

The Columbine Park is a public facility to be enjoyed by all citizens and visitors of Rio Blanco County. To keep Columbine Park in the best possible condition, the following rules have been adopted by Rio Blanco County.

1. No fee will be charged for Columbine Park usage if the Event Sponsor is a non-profit organization. All other sponsors will be charge \$300 per day of usage.
2. Event Sponsor agrees to remove all tents and canopies immediately following the event.
3. Event Sponsor must clean up Columbine Park facilities and after the event.
4. Event Sponsor must provide additional trash receptacles, as needed, during the event. Receptacles must be removed immediately following the event.
5. Electricity is available for events, and prior notice must be given to County Maintenance staff if electricity will be utilized. There will be no cost to Event Sponsor for electricity utilized by non-profit organizations.



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6. Event Sponsor must provide an appropriate level of supervision during and after the event so damage to the lawn and shrubbery is minimized.
7. Event Sponsor is responsible for any and all damages incurred during the event.
8. Event Sponsor must indemnify Rio Blanco County against all losses or damages in connection with the event. Event Sponsor further agrees that its obligations to the County under this paragraph include claims against the County by Event Sponsor's employees whether or not such claims are covered by workers compensation.
9. County Maintenance staff must approve requests to bring musical groups, sound equipment, large kid toys, generators, etc. onto the Lawn.
10. If alcohol will be present at the event, a State of Colorado liquor license is required. The consumption of alcoholic beverages is permitted only by persons and groups appropriately licensed under state law and local ordinance.
11. All users shall be responsible for the care of the Columbine Park Facility shall indemnify the county for damages resulting from use. The County may require a certificate of insurance prior to the occurrence of the activity if the proposed use poses, in the opinion of the Park Manager, a risk greater than a typical gathering. If a Certificate of Insurance is required, the County, in cooperation with their Insurance Provider, will determine coverage requirements. In all cases requiring insurance, Rio Blanco County will be named as an "Additional Insured" and Certificate Holder.

The undersigned accepts responsibility for any damage to County property, fixtures, or buildings covered by this permit resulting from permittee's use of facilities, and are to abide by all rules. I hereby certify that I shall be personally responsible on behalf of myself/organization for any damage sustained by Rio Blanco County: equipment, furniture, or facilities as a result of the occupancy of said premises by myself/organization. I agree to abide by and to enforce the rules, regulations, and policies of Rio Blanco County affecting the use of the Courthouse Lawn area.

This agreement is signed this _____ day of _____, 20____.

Event Sponsor:

Printed Name/Title:



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Printed Name/Title: