

COLUMBINE PARK ADVISORY BOARD
Minutes
June 4, 2020

The meeting was called to order by Chair, Jay McLaughlin, at 5:02PM.

Board Members Present: Jay McLaughlin, Susie Berardi, Kerri Knight, Tracy Hayes, Diane Sizemore

Rio Blanco County Representatives Present: Eric Jaquez, Mark Litzelman

I. Approval of the Minutes

A. May 5, 2020—It was moved by Kerri and seconded by Susie to approve the Minutes. The Minutes were approved as written.

II. Old Business

A. Eric stated that the new contracts for boarders (w/Implementation of Turn-Out Pen Rental Policy) were not finished, but he said he would send them to the Board by June 15th for review. It was moved by Susie, seconded by Tracy and approved by the Board that if the Board did not receive the new contract draft for review by June 15, then the Board would hold a special meeting to get the new contract written, reviewed, and submitted for approval.

B. Eric state a new CNCC-Columbine Park MOU has not been drafted since 2016, nor was the 2016 draft approved by the State. If a new MOU is not drafted and approved prior to the Fall Semester start, Columbine Park will apply the 'individual student rule'. It was moved by Kerri and seconded by Tracy to remove this from Agenda's New Business. Susie amended the motion to move this item to the Agenda's Updates so it does not disappear from the meetings. All voted in favor of moving the item to Updates with one abstention.

1. Susie offered to ask the College Program Director, Meaghan Davis, to send her the College's understanding of the 'individual student rule' (i.e. For treating students as individuals or one entity) so the Board would have this understanding in writing. The Board agreed by consensus to this request.

C. Eric stated that Luke posted the Colic information (researched by Susie and approved by the Board) on site at each Barn.

1. Eric said Luke also will post by the July meeting similar signs with bulleted points (including pen and arena use) from the Policies and Procedures.

D. Eric verified Board Member Status as follows:

1. Jay McLaughlin was reappointed for a second term thru 01-2023
2. Tracy Hayes was approved for a first term thru 01-2023
3. Kerri Knight remains active thru 01-2021
4. Susie Berardi remains active thru 01-2022

5. Diane Sizemore's position remains open pending approval of her reapplication. Diane explained that she could not access the application Eric said he would send Diane the application and then she could meet for the BOCC interview June 15th.

E. Tracy posted the Meeting Agenda in the Rangely Post Office, will continue to post it in the Rangely Post Office, and said she would post one in the Red Barn and Quonset Hut.

F. Regarding the Use Tax Information requested at the May meeting, Eric included the Columbine Park budget in his June Managerial Report, and Tracy shared Use Tax information in a handout distributed at the meeting.

1. It was explained that Boarders' fees go to the General Fund; Columbine Park funds originate from the Use Tax; and Capital use/improvement costs originate from a different budget.

III. New Business

A. Kerri suggested that she write a 'Monthly e-Communication to Boarders' to keep them informed with an update of bulleted points from the meeting and/or issues that need addressing. If approved by the Board, Kerri would create a Group List and send the newsletter monthly. Susie said she would create a Template with suggested headings for the Board to review.

IV. Updates

A. Eric said he would send his Manager's Report to Susie, and she would distribute it to the Board for their review prior to the meeting.

B. Eric posted the Columbine Park Advisory Board Bylaws, the Policies and Procedures, and the meeting Agenda to the website.

C. Mark reported that the Red Barn stall chains has been attached to the stalls.

D. Eric reported he is in process pf posting signs with 'use' rules at the Turn-out pens, the Round pens, the Lower arena, and the Covered arena.

E. Kerri reported that that the Rangely 4-H Extension Agent, Justine, is interested in in coordinating a facility clean-up day at the end of June. Kerri said she would ask Justine for a weekday and time period during the last week of June. Eric said he would schedule time on a weekday for one or more of his staff to be on site and assist as needed.

F. Tracy expressed concern that some of the 2019 Policies and/or Procedures were strict thus may be difficult for boarders to comply and the County to enforce. Jay suggested sending in writing specific policies/procedures so the Board could review, discuss, and address them. It was decided by consensus that any individual

requesting the Board to review a policy and/or procedure should send said policy(ies)/procedure(s) to Susie who would include the stated policy(ies)/procedure(s) on the next meeting agenda along with the individual's name and concerns so the items could be reviewed, discussed, and addressed.

V. There were no Public Comments

VI. Announcements

A. The next meeting is scheduled for July 9, at 5:00PM

VII. There being no further business, it was moved by Susie and seconded by Kerri to adjourn the meeting. The meeting was adjourned at 6:36PM

Respectfully Submitted,

Susie Berardi
Secretary